



REGISTER, BROWSE, BID & PAY AT [emeraldcity.givesmart.com](http://emeraldcity.givesmart.com)

## AUCTION DONATION FORM

### 1 DONOR INFORMATION

Donor name **exactly** as it should appear in catalog: \_\_\_\_\_

Donor is:     Business         Parent         Past Parent         Alumni         Staff         Friend

Address: \_\_\_\_\_ City, ST: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person : \_\_\_\_\_

### 2 Donation (item or certificate)

Accompanies this form

Donor will deliver / send:    Date \_\_\_\_\_

Item to be picked up:        Date \_\_\_\_\_

Certificate to be made by Meadow Montessori School

### 3 Business / Commercial Donors

Business name *(as it should appear in the auction catalog)*:  
\_\_\_\_\_

Business Phone: \_\_\_\_\_

Website: \_\_\_\_\_

Email: \_\_\_\_\_

### 4 Donation Information

Description *(please provide specific details about the item or service you are donating as this is how it will appear in all listings/catalog. Attach a separate sheet if necessary)*:  
\_\_\_\_\_

Expiration Date: \_\_\_\_\_ Specific Restrictions: \_\_\_\_\_

5 Fair Market Value (FMV) of your donation *(or your best estimate)*: \$ \_\_\_\_\_

Thank you for your gift. Meadow Montessori School is a 501(c)3 nonprofit organization, tax ID 38-2550619. This donation becomes the property of Meadow Montessori School and is to be offered for sale or raffle at the auction, the proceeds of which go to Meadow Montessori School. As the donor of the aforementioned item, I agree to provide the goods or services promised for the period of one year following the date of the auction, unless another date is specified above. In compliance with Federal Tax Law, we are required to notify you that Meadow Montessori School provides no goods or services to you in exchange for this gift.

6 Donor's Signature \_\_\_\_\_ Date \_\_\_\_\_

7 Solicitor \_\_\_\_\_ Date \_\_\_\_\_

**DONATIONS MUST BE RECEIVED BY JANUARY 19, 2024. DONATIONS RECEIVED AFTER JANUARY 19, 2024 MAY NOT APPEAR ON AUCTION WEBSITE.**

### OFFICE USE ONLY

Date Rec \_\_\_\_\_

Min Bid \_\_\_\_\_

Cat Section \_\_\_\_\_

Cat # \_\_\_\_\_