



AUCTION ADVERTISER FORM

1 ADVERTISER INFORMATION

Advertiser name (as it should appear in all records): _____

Address: _____ City, ST: _____ Zip: _____

Email: _____ Phone: _____

Contact Person : _____

2 Advertisement Size

- \$250 - Full Page (8.5 x 11 with bleeds, 7.75 x 10.25 no bleeds)
- \$150 - Half Page, Horizontal (7.75 x 5)
- \$100 - Quarter Page (3.875 x 5)
- \$50 - Business Card (3.5 x 2)

3 Advertisement Design

- A digital copy of my artwork or business card is enclosed
- I will send a digital copy of my artwork [in pdf or jpg format] via e-mail.
- Please design our ad for an additional design fee of \$35

4 Instructions

- ✓ Camera-ready ads **needing no editing** must be submitted by Tuesday, **January 4, 2023**.
- ✓ **If we are designing your ad**, all logos/photographs/specifications must be submitted by **December 7, 2022**.
- ✓ Ads should be submitted in digital format (PDF/PNG/JPG) in size and color specified above.
- ✓ Make checks payable to Meadow Montessori School.
- ✓ Digital artwork should be sent to Meadow Montessori by dates noted above.
- ✓ Please submit all information to **Pietrina Guy** at pguy@meadowmontessori.org.
- ✓ **Meadow Montessori is not responsible for omission of ads for which elements, such as logos or creative, are received after deadlines above.**

Advertiser and/or its agency accepts full responsibility for the contents of its artwork and holds Meadow Montessori School harmless from any and all claims, liability, demands or damages arising out of the selected advertising.

5 Advertiser's Signature _____ Date _____

6 Solicitor _____ Date _____

OFFICE USE ONLY

Payment Received _____

Check # _____

Artwork Received _____

Designing Ad _____